



Planning Guide Highlights: Institute Models

While we must maintain standards and structure for the national project, we have developed three primary options for the execution of your station's NTTI events. Each site will need to choose one of the following models and meet its requirements; any activities beyond the requirements of the model are encouraged, appreciated, and noted to our funders.

Each site must choose a model and report their selection to the national NTTI office no later than Wednesday, October 15, 2003.

MODEL A: THE TRADITIONAL

Two FULL days of professional development for a minimum of 100 participants. The two-day model should feature:

- ◆ an Overview session, addressing your station's educational resources.
- ◆ a minimum of six NTTI methodology workshops (50% of which MUST be math or science-based. The other 50% can focus on other subject areas and/or technology integration).
- ◆ Pre-Institute Surveys completed online prior to the Institute, and Institute Evaluations to be completed and collected during the course of the Institute.
- ◆ NTTI premiums and resources distributed to all participants.
- ◆ A resource area, with free information and products for Institute participants. Resources can include anything from area field trip information to CD-Rom samplers, to brochures and catalogs.
- ◆ Certificates for Master Teachers and participants.
- ◆ Keynote speaker presentation (optional but recommended).
- ◆ Door prizes, and an efficient, creative way to distribute them.

MODEL B: THE MODIFIED TRADITIONAL

One FULL day of professional development for a minimum of 100 participants, with a follow-up component. The initial full day must feature:

- ◆ an Overview session, addressing your station's educational resources.
- ◆ a minimum of three NTTI methodology workshops (50% of which MUST be math or science-based. The other 50% can focus on other subject areas and/or technology integration).
- ◆ Pre-Institute Surveys completed online prior to the Institute, and Institute Evaluations to be completed and collected during the course of the Institute.
- ◆ NTTI premiums and resources distributed to all participants.

- ◆ A resource area, with free information and products for Institute participants. Resources can include anything from area field trip information to CD-Rom samplers, to brochures and catalogs.
- ◆ Certificates for Master Teachers and participants.
- ◆ Keynote speaker presentation (optional but recommended).
- ◆ Door prizes, and an efficient, creative way to distribute them.

The follow-up component must be the equivalent of one additional FULL day of professional development. The follow-up component can be broken up into two half-day sessions, or a series of shorter seminars and workshops. Possible topics for follow-up workshops include:

- ◆ NTTI methodology
- ◆ Writing your own media-rich lessons
- ◆ Web site development
- ◆ ITV program screening
- ◆ Software/hardware management
- ◆ Grant writing and fundraising
- ◆ Exploring online resources

MODEL C: THE SEGMENTED APPROACH

A minimum of six hours of professional development with THE SAME 100 participants for each of the six hours. These six contact hours may be broken up into whatever combination seems appropriate for your venue and participants. Stations may only choose to do Model C if they are working with specific schools and/or districts on staff development days. The six hours of professional development MUST include:

- ◆ an Overview session, addressing your station's educational resources.
- ◆ a minimum of three NTTI methodology workshops (50% of which MUST be math or science-based. The other 50% can focus on other subject areas and/or technology integration).
- ◆ Pre-Institute Surveys to be completed online prior to the Institute, and Institute Evaluations to be completed and collected during the course of the Institute.
- ◆ NTTI premiums and resources to be distributed to all participants
- ◆ Certificates for Master Teachers and participants.
- ◆ Agendas for each professional development session

Any deviations from the specified model MUST be approved by Marsha Drummond, National Project Director, prior to formalized agreements.